



# Administrator Goal Tracker

## Note Catcher

School Name: \_\_\_\_\_

Academic Year: \_\_\_\_\_

Administrator Name: \_\_\_\_\_

### Overview

Use this form to set clear goals, monitor progress regularly, and reflect on outcomes.

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### Goal Title and Description

#### Goal Category:

- Academic Achievement
- Student Behavior & Well-being
- Staff Professional Development
- Community & Parent Engagement
- Technology Integration
- Other: \_\_\_\_\_

#### Timeline:

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

### Connection to Beable Implementation

## Goal Action Steps

Action Step	Person Responsible	Start Date	End Date	Resources/Support Needed	Status
					<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Completed
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## Progress Monitoring

### Progress Monitoring Tool/Method:

(e.g., assessments, surveys, observational data, etc.)

### Monitoring Frequency:

- Weekly   
  Monthly   
  Quarterly  
 Other:

### Key Indicators of Success: (How will success be measured?)

## Evaluation and Reflection

Evaluation Date: \_\_\_\_\_

### Achievement of Goal

- Goal Met  
 Partially Met  
 Not Met

### Reflection on Outcomes:

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